

**MINUTES OF THE PUBLIC MEETING**  
**Board of Education**  
**Midland Park, New Jersey**  
**March 17, 2015**

The Pledge of Allegiance was recited.

The meeting was called to order by Maryalice Thomas, at 8:00 p.m. and the following statement was read:

"Adequate notice of this meeting was provided as specified in the Open Meeting Act. Notices of this meeting were sent to the Record, Ridgewood News and to the Midland Park Borough Clerk for the 2014 elective year. A notice was also posted outside of the office of the Midland Park Board of Education in a place reserved for such announcements. The Board announces that under its long-standing policy, it will not discuss in public any comments made by members of the public concerning individual staff members. In addition, all questions must be presented to the Board of Education during the public session and prior to the adjournment of the meeting."

**ROLL CALL**

Present:	James Canellas	Sandra Criscenzo
	Robert Schiffer	William Sullivan
	Timothy Thomas	Peter Triolo

Maryalice Thomas

Excused:	Richard Formicola
	Brian McCourt

**OTHERS PRESENT**

Staff:	Marie Cirasella, Superintendent of Schools
	Stacy Garvey, Business Administrator/Board Secretary

**BOARD SECRETARY'S REPORT**

Review of Project Bids for the Highland School Mechanical Upgrades, High School and Highland School Fields Project, and the Pole Barn Storage Building at the High School. Also, proposal from GL Group, Education Data Svc. Co-Op # 6857, for asbestos abatement at Highland School.

## PRESIDENT'S REPORT

### Mission Statement

The Midland Park School District as part of a strong, dedicated community, provides students with a comprehensive, adaptive education in a positive environment by maximizing all resources and empowering them to realize their individual worth and responsibility with the expectation that all students achieve the New Jersey Core Curriculum Content Standards at all grade levels.

Reminder: Spamalat will be performed on March 20-22

Announcement- Board of Education would like to continue to convene the public meetings at the Midland Park Jr. Sr. High School.

## SUPERINTENDENT'S REPORT

Motion – Mr. Sullivan, seconded – Mr. Triolo . . .

### +1. Approve the following resolutions:

**BE IT RESOLVED** that the Board hereby affirms the Superintendent's decision in HIB Investigation No. 021115220 for the reasons set forth in the Superintendent's Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.

**BE IT RESOLVED** that the Board hereby affirms the Superintendent's decision in HIB Investigation No. 021115221 for the reasons set forth in the Superintendent's Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.

**BE IT RESOLVED** that the Board hereby affirms the Superintendent's decision in HIB Investigation No. 021115222 for the reasons set forth in the Superintendent's Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.

~~**BE IT RESOLVED** that the Board hereby affirms the Superintendent's decision in HIB Investigation No. 021215365 for the reasons set forth in the Superintendent's Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.~~

Item pulled from the agenda

~~**BE IT RESOLVED** that the Board hereby affirms the Superintendent's decision in HIB Investigation No. 021215366 for the reasons set forth in the Superintendent's Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.~~

Item pulled from the agenda

**BE IT RESOLVED** that the Board hereby affirms the Superintendent's decision in HIB Investigation No. 022315367 for the reasons set forth in the Superintendent's Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.

~~**BE IT RESOLVED** that the Board hereby affirms the Superintendent's decision in HIB Investigation No. 021915368 for the reasons set forth in the Superintendent's Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.~~

**Item pulled from the agenda**

Roll Call: All Yes

Open to the Public:

To discuss action items on the Agenda.  
No one chose to speak at this time.

**BOARD MOTIONS**

Motion – Mr. Sullivan, seconded – Mr. Triolo . . .

1. Approve the minutes of the following regularly scheduled public meetings held on:

February 3, 2015  
February 24, 2015

Roll Call: All Yes

- A. Personnel – (M. Cirasella)

Board resolutions related to hiring for the 2014-2015 school year will be on an emergency basis, pursuant to N.J.S.A. 18A:6-7.1, N.J.S.A. 18A:39-17 and/or N.J.S.A. 18A:6-4.13, as applicable.

Motion – Mr. Sullivan, seconded – Mr. Schiffer . . .

- +1. **Approve the increase in salary for Allyson LaMarca, Math teacher at the high school, from BA Step 3 (\$45,500) to MA Step 3 (\$47,500), effective retroactive from February 1, 2015 through June 30, 2015.**

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Ms. Criscenzo . . .

- +2. **Accept with gratitude the retirement resignation of Kathleen Andrews, elementary school teacher in the Highland School, effective June 30, 2015.**

Roll Call: All Yes

The Board and the Administration wish Mrs. Andrews a very happy, healthy retirement.

Motion – Mr. Sullivan, seconded – Ms. Criscenzo . . .

To approve the following block motion:

- +3. **Approve the appointment of Oscar Urias as a Bus Driver. He will be paid at the approved hourly rate, effective March 18, 2015 through June 30, 2015.**
- +4. **Approve the appointment of Nancy Rosa as a substitute Bus Driver. She will be paid at the approved hourly rate for the 2014-2015 school year.**

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Ms. Criscenzo . . .

- S-5. Approve the appointment of the Advisors for the 2015 Marching Band Season which is attached as an appendix: S-5

Roll Call: All Yes

- B. Finance Committee – (R. Schiffer, Chairperson)

Motion – Mr. Schiffer, seconded – Mr. Canellas . . .

- 1. Approve the following resolution:

RESOLVED: That pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of February 28, 2015, after review of the Secretary's monthly financial report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13 (b), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year, subject to the conditions of P.L. 1701.

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mr. Canellas . . .

To approve the following block motion:

- 2. Approve the following block motion:
  - a. February 2015 direct pays in the amount of \$626,150.27.
  - b. February 2015 Continuing Education claims in the amount of \$42,841.26.
  - c. February 2015 cafeteria claims in the amount of \$36,461.01.
  - d. March 2015 claims in the amount of \$565,316.66.
- 3. Approve the following block motion:
  - a. Second February 2015 payroll in the amount of \$520,548.28.

b. First March 2015 payroll in the amount of \$569,829.19.

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mr. Canellas . . .

4. Approve the financial reports of the Board Secretary for the period February 1 – 28, 2015, which are attached as an appendix. B-4

5. Approve the decommissioning of Highland School Media Center outdated books and electronic equipment, as per the attached appendix. B-5

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mr. Canellas . . .

6. Approve the following resolution:

The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of \$0.0981 per reimbursable meal and meal equivalent to compensate the FSMC for administrative and management costs. This fee shall be billed monthly as a cost of operation. The LEA guarantees the payment of such costs and fee to the FSMC.

Total meals are calculated by adding reimbursable meal pattern meals (breakfast, lunch, after school snack, and at-risk after school meal program meals) served and meal equivalents. The number of School Breakfast Program, After School Snack Program, At-Risk After School Snack Program, and National School Lunch program meals served to the children shall be determined by actual count. Cash receipts, other than from Sales of National Lunch Program meals and School Breakfast Program meals, After School Snack Program meals, and At-Risk After School Snack Program meals served to the children, shall be divided by \$1.00 to arrive at an equivalent meal count.

The per meal administrative/management fee of \$0.0981 will be multiplied by total meals.

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mr. Canellas . . .

7. Approve the use and rental of the Highland School gym to Hoop Heaven, sponsored by Midland Park Continuing Education for Basketball on Wednesday and Thursday evenings from 6:30 – 9:30 p.m., effective April 1 – June 4, 2015.
8. Approve the use and rental of the High School gym to Hoop Heaven, sponsored by Midland Park Continuing Education for Basketball Tournaments to be held on Wednesday evenings from 8:00 – 10:00 p.m., effective April 1 – June 3, 2015.
- +9. Approve the use and rental of the Highland School gym to Rising Star Performance and Athletic Training, sponsored by Midland Park Continuing Education for sports conditioning and performance classes for children ages 7 – 14 from 8:45 – 10:00 a.m. on the following Sundays:  
April 12, 19, 26; May 3, 10, 17, 30 and June 7, 2015**

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mr. Canellas . . .

- +10. Accept the generous donation with gratitude of \$41,466.60 by the Midland Park Public Education Foundation (MPPEF) to be used to purchase MAC computers.**

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mr. Canellas . . .

- +11. Approve the transfer of \$5,935.02:**

**From: Account #11 190 100 610 00 35 – General Supplies – Technology**

**To: Account #12 000 252 730 00 35 – Equipment Technology – Services**

**For the purchase of an HPDL360 Server from CDW-G through MRESC Cooperative, Co-Op #65MCESCCPS 13/14-04.**

Roll Call: All Yes

Review of the 2015-16 Tentative Budget:

- Able to include 1:1 Computer Initiative and Full Day Kindergarten to begin September 2015
- Additional Budgeted Fund Balance added of \$139, 000.
- Tax Levy increase above 2% of \$136,000 bringing increase up to 2.75%
- Movement within the Budget to accomplish the two initiatives

Motion – Mr. Schiffer, seconded – Ms. Criscenzo . . .

- +12. BE IT RESOLVED, to approve a tentative school district budget for the 2015-2016 school year for submission to the Department of Education, as follows:**

	<b>Budget</b>	<b>Local Tax Levy</b>
<b>Total General Fund</b>	<b>\$21,388,841</b>	<b>\$18,705,258</b>
<b>Total Special Revenue Fund</b>	<b>\$ 363,595</b>	
<b>Total Debt Service Fund</b>	<b>\$ 910,587</b>	<b>\$ 910,587</b>
<b>TOTALS</b>	<b>\$22,663,023</b>	<b>\$19,615,845</b>

**Included in the General Fund Tax Levy is a Health Care Cost Adjustment in the amount of \$136,319.**

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mr. Thomas . . .

To approve the following block motion:

- S-13. Approve the resolution for the Highland School Mechanical Upgrades Project, which is attached as an appendix. S-13

- S-14. Approve the resolution for the High School and Highland School Fields Project, which is attached as an appendix. S-14

S-15. Approve the following resolution:

Be it Resolved, that the Board of Education approves the rejection of the lowest bid submitted for the Pole Barn Storage Building at the High School, based on submission being above the estimated project budget;

Be it Further Resolved, that the Board of Education permits the Business Administrator/Board Secretary to rebid this project.

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mr. Thomas . . .

S-16. Approve GL Group, Education Data Svc. Co-op #6857, for asbestos abatement at Highland School in accordance with their proposal which is attached as appendix: S-16

Roll Call: All Yes

C. Curriculum Committee – (S. Criscenzo, Chairperson)

Motion – Ms. Criscenzo, seconded – Mr. Triolo . . .

1. Approve the overnight trip for Take Action Drug and Alcohol Prevention Club Leadership and Prevention Conference at Camp Nyoda Hills, Oak Ridge, NJ from August 24 – 26, 2015.

Roll Call: All Yes

Motion – Ms. Criscenzo, seconded – Mr. Triolo . . .

2. Approve the following new courses at the high school:

Robotics – Principles of Technology

AP Microeconomics

**Business Finance**

**Accounting I**

**Dynamics of Health Care (Honors)**

**Medical Terminology (Honors)**

**Emergency & Clinical Care (Honors)**

Roll Call: All Yes

Motion – Ms. Criscenzo, seconded – Mr. Triolo . . .

+3. **Approve the following staff member requesting workshop attendance:**

Name	Workshop	Location	Cost	Date
Karen Corcoran	Top 10 Medical Emergencies in the School Setting	Wayne, NJ	\$58.09	4/29/15

Roll Call: All Yes

D. Policy Committee – (T. Thomas, Chairperson)

No Report.

E. Legislative Committee – (J. Canellas, Chairperson)

No Report.

F. Buildings & Grounds Committee – (R. Formicola, Chairperson)

No Report.

G. Negotiations Committee - (B. McCourt, Chairperson)

No Report.

H. Public Relations Committee – (P. Triolo, Chairperson)

The following items were discussed:

Wait to help get public information out.

Press releases were sent out outlining all new happenings.

I. Liaison Committee

High School PTA - (S. Criscenzo)

The following events /items were reviewed:

Career Day

Cultural Awareness Week is April 13-April 17, 2015.

Market Day pick-up is 3/20/2015.

Elementary School PTA- (P. Triolo)

Cultural Awareness Week is 3/23-3/28/15.

Booster Club – (T. Thomas)

Spring Sports are beginning March

The Athlete Hall of Fame Committee is beginning to meet.

Performing Arts Parents – (J. Canellas)

Musical will be performed on 3/20-3/22.

Special Education – (M. Thomas)

HIB presentation at the high school



Education Foundation – (R. Formicola)

No Report.

Board of Recreation – (B. McCourt)

No Report.

Continuing Education Program – (R. Schiffer)

No Report.

Student Representative to the Board – (Aidan MacLean)

No Report.

Borough Town Council – (M. Thomas & J. Canellas)

There is a Meeting scheduled for 3/24/15.

Ad Hoc – (W. Sullivan)

No Report.

J. Old Business

No one chose to speak on old business at this time.

K. New Business

Motion – Ms. Criscenzo, seconded – Mr. Sullivan . . .

To go into closed session before the meeting of April 7, 2015, for the purpose of reviewing the hiring of personnel and confidential student HIB case reviews.

Roll Call: All Yes

Open to the Public

Dr. Thomas invited the public to address the Board.

Ms. Sandi Abballe asked for additional information on the Pole Barn. She also asked for the timeline for purchasing the Mac computers with the money donated by the foundation. Dr. Cirasella answered that the principal is moving ahead and the Mac Lab will be ready for September.

The question was answered as yes.

Motion – Mr. Schiffer, seconded – Mr. Thomas . . .  
To adjourn the meeting.

Roll Call: All Yes

The meeting adjourned at 8:40 p.m.

Respectfully submitted,

Stacy Garvey,  
School Business Administrator/  
Board Secretary